

## **Becker Farms Private Events Division- Captain Job Description**

### **About Us**

Welcome to Becker Farms, a place where you can experience the same care and compassion as a team member that our guests sense every day when they visit the farm. Becker Farms is a family owned and operated agri-tourism destination specializing in service, hospitality, and quality artisan products. Our establishment consists of a real working farm, Bakery, Winery, Brewery, and Private and Public events divisions. With over 50 team members and over 50,000 annual visitors it is up to us to shine as our customers experience what we have to offer. Not only will this position give you flexibility in showing your creativity, but will provide you with a great learning experience and leave you with an invaluable sense of accomplishment.

### **Banquet Captain Job Description**

As Captain you will be standing for most of the shift. One will be expected to follow a fast pace to keep up with the demand of the kitchen and the event. Captain must be able to eloquently speak to the client and manage the team quickly and effectively. General Management of all procedures that take place on the event floor include but are not limited to the following items:

- Proper Sanitation and Cleanliness
- Coordinate with set up supervisor
- Receive items and maintain items from clients
- Work closely with coordinators and banquet manager
- Brief team on agenda for the event
- Aid and manage breakdown of the event
- Collaborating with kitchen for proper food service times
- Keep storage of banquet items neat and clean
- Guest Check in and seating
- Double check set-up and survey physicality of event to make sure everything is up to standard
- Floor must be properly Cleaned and Sanitized by the end of the Event

### **Banquet Captain Requirements**

- Must come dressed clean and neat in Becker Farms Uniform
- Must be punctual
- Must be able to open/close as per Becker Farms procedure
- Must have station clean and neat
- Must conduct the job with poise and professionalism
- Emotionally Strong and professional at all times
- Think quickly and have lists done in advance
- You must be able to lift at least 40 pounds
- One year banquet set up/server experience
- Read, write, and speak English fluently

Ability to communicate effectively with the public and other employees

**Schedule-**

Thursday 11 am - 7 pm

Friday 2 pm - 12 am

Saturday 12 pm - 12 am

Sunday 11 am - 11 pm

(schedule subject to slight change)

**Seasonal Mid April-Mid November**

**Compensation**

\$12-\$14/hr depending on experience

**Send Resume to:** [elizabeth.beckerfarms@gmail.com](mailto:elizabeth.beckerfarms@gmail.com)